

# **Spring Valley Manor Property Owner's Association**

## **General POA Meeting**

Thursday, November 14, 2013

6:30 p.m. Fulton Park

## **A G E N D A**

- |  |                  |
|--|------------------|
| 1) Welcome and Introductions   | Jena McDonnell   |
| 2) Guest Speaker Introduction<br>Officer Michelle Hill Howard, LR Police Dep't | Jon Ford         |
| 3) Treasurer's Report  | David Prud'homme |
| 4) Joint SID/POA Project   | Zack Truemper    |
| 5) Election of 2014 POA Board  | Jena McDonnell   |
| 6) Other Business  |                  |
| 7) Meeting Adjournment   |                  |

# Spring Valley Manor Property Owner's Association

## Annual Meeting

Thursday, November 14, 2013

6:30 – 7:45 p.m.

**Present: 15 people attended** – Jena McDonnell, POA President, Zack Truemper, POA, Anita Spence, POA, Erin Tripcony, POA, Brian Sirak, POA, Jon Ford, POA, Pam Truemper, SID, Dusty Edwards, SID, Laquita Edwards, Joel Gordon, Randy Spence, Alan Rail, Dina Rail, and Susan Weinstein.

### Meeting Highlights:

Jena McDonnell called the meeting to order and introductions were made.

### Guest Speaker

Jon Ford introduced guest speaker Little Rock Police Officer Michelle Howard. Officer Howard, who has been a police officer for 14 years, educated the neighbors on home safety, holiday shopping safety and general crime prevention. She distributed 3 hand-outs of information (attached) which will be posted on the SVM website, NextDoor.com

### Financial Report

David Prud'homme, POA Treasurer provided a written financial report (attached.) He was away on business so Jena McDonnell presented the finances. Current bank balance is \$1,143. December expenses will be the luminary bags and luminary candles of approx. \$1,500.

### SID Report

Dusty Edwards presented a written Suburban Improvement District (SID) Financial Report (attached.)

### Old Business

Zack Truemper and Jena McDonnell gave a Halloweenie Roast re-cap. Approx. 100 people attended. The \$150 for 25 straw bales was paid for by the SID board for an erosion project. Thank you to the SID! We received donations of \$74 and expenses (serving items and water) were \$25. The hot dogs/buns, Fritos, chili, cheese and condiments were all donated. Neighbors suggested adding safety/caution signs for cars speeding through SVM. Lighting was sometimes an issue. Drivers were confused on which houses wanted trick or treaters. Balloons worked well but not everyone used them. Zack mentioned a Halloween feature on NextDoor.com. Will look into for next year.

### New Business

A ballot of POA Board Members for 2014 was presented. The 2014 POA Board will be: Jena McDonnell, President, David Prud'homme, Treasurer, and 8 at-large members, Jon Ford, Barbara Harper, Kathy Lyon, Jane Mages, Brian Sirak, Anita Spence, Erin Tripcony and Zack Truemper.

The date for the annual Luminaries will be Saturday, December 7<sup>th</sup> with a rain date of Saturday, December 14<sup>th</sup>. 2000 Luminary bags were distributed. Fund raising goal will be \$1,500 to cover expenses of bags and

candles. After discussion, it was decided that the area of coverage will be Lake 1 and Lake 2, the dam area plus between 16393 Cooper Orbit and 16701 Cooper Orbit which includes the levy between Lake 1 and 2. The goal will be to line the lake side of Cooper Orbit which borders Lake 2. Extra bags will be placed on the levy and the other side of Cooper Orbit. Side streets such as Secluded Circle, Manor Circle and Vista Drive will not be covered. PR message will be that we are covering the "common areas." It was suggested that a neighborhood map be provided for drivers on Dec. 7<sup>th</sup>. One neighbor suggested chalking spots where bags are to be placed as spacing varies widely. (Coverage should be a bag every 5 feet.) A neighborhood party was suggested, but not highly supported. Many neighbors have holiday parties that night and there will be a popular concert at Verizon Arena (Jimmy Buffet.) It was suggested that neighbors be given notice to put up Christmas lights by December 7<sup>th</sup> to add to the festivities of the neighborhood.

The POA board has been brainstorming about ways to increase attendance at the annual meeting. The location was changed from a nearby church to Fulton Park. Neighbors were asked if they approved of the location change. All present indicated that the park setting was agreeable.

There being no further business to discuss, the meeting adjourned at 7:45 p.m. At the close of the meeting, an adult neighborhood mixer started and the party ended just after 9:00 p.m.

Respectfully submitted,

Jena McDonnell, POA President

# Spring Valley Manor Property Owner's Association

## November 14, 2013 General Meeting Financial Report

**Balance Forward – November 2012**

**\$2450**

(rounded figures)

### Revenue:

Luminary Donations (2012)	+\$364
Fourth of July Donations (2013)	+\$1892
Halloween Donations (2013)	+\$104
Triathlete Swimmers (2013)	+\$700

### Expenses:

Halloween & Neighborhood Clean-up Expenses (2012)	-\$354
Luminaries Expenses (2012)	-\$880
Fourth of July Expenses (2013)*	-\$3000
Halloweenie Roast Expenses (2013)*	-\$25
Bank fees	-\$108


\*In-kind Donations of food, supplies, & etc. by board members and neighbors of approx. \$350 value not included as revenue; and SID graciously agreed to pay \$150 for Halloween straw bales, that will be re-used for erosion control in neighborhood run-off areas.

**Balance November 13, 2013**

**\$1143**

Respectfully Submitted by:

David C. Prud'homme, SVM POA Treasurer



13 Nov 2013



Treasurers Report

Spring Valley Manor Property Owners Association

November 14, 2013

## Interim Report

### Funds of the Suburban Improvement District #7

Checking Account:

Balance: January 1, 2013	\$ 35,671.09
Income: January thru October 31, 2013	15,722.05
Expenses: January thru October 31, 2013	23,610.67
Ending Balance: October, 31, 2013	27,782.47

<u>Certificate of Deposit:</u> October 24, 2013	\$ 37,391.89
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#### 2013 Expenses

Entergy	\$ 179.96
Landscape Maintenance	7,678.72
Insurance	1,807.00
Sand, Gravel, Beach Tools	849.99
Reseal Dock	725.00
Cut & Haul off Trees	1,500.00
Repair Overflow Channel	10,845.00
<u>Dam Permit</u>	<u>25.00</u>
TOTAL	\$23,610.67

Submitted by Dusty Edwards, Treasurer, SID #7

# Spring Valley Manor Property Owner's Association

## Proposed 2014 POA Board

Vote taken on Thursday, November 14, 2013

**Jena McDonnell, President**

Secluded Circle/Point Representative  
114 Secluded Circle  
(501) 765-9094  
[zenamac@aol.com](mailto:zenamac@aol.com)

**David Prud'homme, Treasurer  
And Past President**

Echo Point Representative  
13 Echo Point  
(501) 219-1754  
[dcprudhomme@att.net](mailto:dcprudhomme@att.net)

**Anita Spence, Previous Past President**

Vista Drive Representative  
15 Vista Drive  
(501) 227-9922  
[aspence26@comcast.net](mailto:aspence26@comcast.net)

**Jon Ford, At-large**

Gorgeous View Trail Representative  
15116 Gorgeous View Trail  
(501) 225-2901  
[analystix2@comcast.net](mailto:analystix2@comcast.net)

**Barbar Harper, At-large**

Gorgeous View Trail Representative  
14824 Gorgeous View Trail  
(501) 960-8524  
[doc@aristotle.net](mailto:doc@aristotle.net)

**Kathy Lyon, At-large**

Cooper Orbit Representative  
16420 Cooper Orbit Road  
(501) 225-6802  
[Mlyons1957@sbcglobal.net](mailto:Mlyons1957@sbcglobal.net)

**Jane Mages, At-large**

Vista Drive Representative  
14 Vista Drive  
(501) 413-2842

**Brian Sirak, At-large**

Cooper Orbit Representative  
16300 Cooper Orbit Road  
(501) 247-8275  
[blsirak@gmail.com](mailto:blsirak@gmail.com)

**Erin Tripcony, At-large**

Gorgeous View Trail Representative  
15000 Gorgeous View Trail  
(501) 312-2039  
[erintrip@hotmail.com](mailto:erintrip@hotmail.com)

**Zack Truemper, SVM Web Master**

Manor Circle Representative  
7 Manor Circle  
(501) 258-6003  
[zacktruemper@yahoo.com](mailto:zacktruemper@yahoo.com)

# DOGS

## Home Security Checklist

Be Ware of my DOGS!!

- Do you keep a list of all valuable property? Is at least one copy kept outside your home?
- Do you have a list of the serial numbers of your valuable property (watches, cameras, computers, TV's)? Fire Arms, Bikes, Power Washer, Generator, Chainsaws, Tools, shoes
- Do you have descriptions/photographs of valuable property from each room in your home?
- Do you plan so that you don't need to "hide" a house key under the doormat or in a similar location?
- Do your family members know what to do if they discover a burglar in your home? Don't go in! Call 911
- Are trees and shrubs trimmed to eliminate hiding places?? Wounded - Lost Dogs
- \* Do you have emergency telephone numbers listed on your phone?
- \* Is the outside of your home well lit? Do you have working porch lights? Is your yard illuminated? Sometimes
- Is your house number easily visible from the street at any hour? - Secluded
- Are your exterior doors of solid-core construction? Hollow core doors offer little protection. Solid / Glass
- Do your entry doors have wide-angle viewers? So you can see out before opening the door. Front / French
- Can all of your doors be securely locked (basement, patio, attic, balcony)? yes
- Are all of your locks in good repair? yes
- Are the door strike-plates installed with 3 inch screws? - maybe
- Do you know everyone who has a key to your home? Did you change the locks when you moved in? New Doors - Dylan / Hide a Key & Stanley, Kat, Dylan, Jan, Paul
- Do sliding glass doors have a lock that locks both door panels together? (Ex: pin lock)
- Do you lock your garage door at night? - yes - secure
- Do you make sure your garage door is locked when you are away from home? yes - Lock it now
- Do you lock your car and take the keys out even when parked in your garage? - no room in garage - yes
- Are all windows in your home locked? - in summer yes - Fall open some
- Do you have secure locks on garage windows? Winter Locked Shut
- Do you cover garage windows with curtains or shades? - no
- Are you as careful to secure basement or second story windows as you are the first story windows?
- Do you use good telephone security procedures?
  - Never give personal information (name, age, address) to a stranger on the phone.
  - Never let a stranger know that you are home alone.
  - Never let strangers on the telephone know when you will or will not be home.
- \* When planning a trip, do you secure your telephone? Great Law tip question!!
  - Consider call forwarding or check your messages daily. - great tip
- When you go on a trip, do you arrange for friends or neighbors to pick up newspapers, mail, etc? Always
- Do you arrange to make your home look lived-in while you are away? yes
  - Ask a friend to pick up newspapers, mail, etc. daily. - yes
  - Consider light timers. Ask neighbors to park in your driveway; take your trash can out, etc. yes
- Do you notify the police when you are leaving town? yes we have...
  - Ask for a "vacation home report", it is a free service, police will check on your home.

→ Vacation home report





# The Valley Voice

Spring Valley Manor POA Newsletter, October 2013

## Halloweenie Roast – Thursday, October 31<sup>st</sup>

The POA Board invites everyone to join us at Fulton Park for Halloween fun!

**5:30 p.m. – Dinner will be served.** Menu includes hot dogs, chili, and Frito chili pie. A bon fire will be lit (assuming no Burn Ban is in place.) Bring your own lawn chairs and marshmallows.

**6:15 p.m. – Hay rides begin.** Trailers will take trick-or-treaters around the neighborhood. Orange balloons will mark houses that have candy to distribute. In the past we have had comments that the hay rides run too late for a school night. So once again we will encourage neighbors to have a multi-family candy station at the end of a driveway or cul-de-sac. This will allow drivers to stop a couple of times on each street instead of at each house. Be creative, and have a kid friendly Halloween station!

### General POA Association Meeting

**Date:** Thursday, November 14<sup>th</sup> at 6:30 p.m.

**Where:** Fulton Park (bring your own lawn chairs and BYOB.)

After a 45 minute general meeting and election we will have a fall party for adults only.

(If weather is inclement we will meet at the home of Paul and Jena McDonnell at 114 Secluded Circle.)

Thank you to Deke Whitbeck, who after many years of service on the board is stepping down. We will elect a new Vista POA Board Representative at this meeting. Please call Jena McDonnell if you are interested in learning more at (501) 765-9094.

### Luminaries

One of our long standing traditions in SVM is the December Luminaries. We rely on neighbors to help pull off this annual event. Please join us for neighborhood fun.

**Date:** Saturday, December 7<sup>th</sup>

**Rain Date:** Saturday, December 14<sup>th</sup>

**Fund Raising Goal:** \$1,000 to cover the cost of the luminary bags and candles.

Your POA Board Street Representative will distribute luminary bags in advance for folding. Please meet at Fulton Park on December 7<sup>th</sup> starting at 9:00 a.m. to bag sand and distribute bags around Lake #2. We will light the candles at dusk. Your POA Board Rep will be calling you in early November to ask for your donation. Thank you!

### SVM POA Board Members

Jena McDonnell – Secluded Circle Rep – 765-9094

David Prud'homme – Echo Point Rep – 773-1558

Brian Sirak – Cooper Orbit Rep – 247-8275

Kathy Lyons – Cooper Orbit Rep – 225-6802

Erin Tripcony – Gorgeous View Rep – 312-2039

Jon Ford – Gorgeous View Rep – 225-2901

Barbara Harper – Gorgeous View Rep – 960-8524

Zack Truemper – Manor Circle Rep – 258-6003

Anita Spence – Vista Drive Rep – 227-9922

Your Name Could Be Here! – Vista Drive Representative



Thursday, November 14, 2013

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